



Education Board

Date: THURSDAY, 23 MAY 2019

Time: 10.00 am

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Henry Colthurst
Ann Holmes
Randall Anderson
Deputy Keith Bottomley
Tijs Broeke
The Rt. Hon the Lord Mayor, Alderman Peter Estlin
Caroline Haines
Benjamin Murphy
Alderman William Russell
Ruby Sayed
Deputy Philip Woodhouse
Tim Campbell
Deborah Knight
Veronica Wadley

Enquiries: Polly Dunn
polly.dunn@cityoflondon.gov.uk

NB: Part of this meeting could be the subject of audio video recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

Public Agenda

Part 1 - General Governance

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Court of Common Council dated 25 April 2019 appointing the Board and setting its Terms of Reference.

For Information
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman in accordance with Standing Order No. 29.

For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman in accordance with Standing Order No. 30.

For Decision
6. **PUBLIC MINUTES**
To agree the public minutes and summary of the meeting held on 10 January 2019.

For Decision
(Pages 3 - 10)
7. **PUBLIC NOMINATIONS SUB-COMMITTEE MINUTES**
To receive the public minutes of the Nominations Sub-Committee meeting held 12 April 2019.

For Information
(Pages 11 - 12)
8. **APPOINTMENT OF A CO-OPTED MEMBER**
The Chairman to be heard.

NB – Members may refer to item 30, the non-public minutes of the Nominations Sub-Committee meeting held on 12 April 2019.

For Decision
9. **APPOINTMENT OF SUB COMMITTEES**
Report of the Town Clerk.

For Decision
(Pages 13 - 16)

10. **OUTSTANDING PUBLIC ACTIONS**

Report of the Town Clerk.

For Information
(Pages 17 - 20)

11. **ACTION TAKEN BETWEEN MEETINGS**

Report of the Town Clerk.

For Information
(Pages 21 - 22)

12. **REVISED EDUCATION BOARD TERMS OF REFERENCE**

Report of the Town Clerk.

For Decision
(Pages 23 - 26)

a) Appendix 1 - Revised Education Board terms of reference

b) Appendix 2 - Revised Education Board terms of reference

13. **REVIEW OF THE CITY'S EDUCATION GRANT FUNDING**

Report of the Town Clerk.

For Decision
(Pages 27 - 30)

a) Appendix 1 - Draft Terms of Reference - Joint City Education Grant Funding Working Party

14. **GOVERNOR APPOINTMENTS UPDATE**

Report of the Director of Community & Children's Services.

For Decision
(Pages 31 - 32)

a) Appendix 1 - Governor Appointments Update

Part 2 - Education

15. **EDUCATION ACTIVITIES UPDATE**

Report of the Director of Community and Children's Services.

For Information
(Pages 33 - 34)

a) Appendix 1 - Education Activities Update

16. **EDUCATION BUDGET UPDATE - REVENUE OUTTURN 2018/19**
Report of the Director of Community & Children's Services and Chamberlain.
- For Information**
(Pages 35 - 38)
17. **CITY OF LONDON FAMILY OF SCHOOLS RESULTS UPDATE**
Report of the Director of Community and Children's Services.
- For Information**
(Pages 39 - 40)
- a) Appendix 1 - City of London Family of Schools Results Update
18. **CITY PREMIUM GRANT 2019/20 ALLOCATIONS TO ACADEMIES**
A report of the Director of Community & Children's Services
- NB – a non-public appendix to this report is available at item 31*
- For Decision**
(Pages 41 - 42)
19. **GOVERNANCE REVIEW RECOMMENDATIONS - TO FOLLOW**
Report of the Director of Community & Children's Services.
- For Decision**
20. **CITY OF LONDON ACADEMIES TRUST - ACADEMIES DEVELOPMENT PROGRAMME UPDATE**
Report of the Director of Community & Children's Services.
- For Information**
(Pages 43 - 46)
- a) Appendix 1 - COLAT Academies Development Programme Update
- NB – a non-public appendix to this report is available at item 32*

Part 3 - Cultural & Creative Learning

21. **THE CITY OF LONDON CORPORATION'S SPORT AND PHYSICAL ACTIVITY STRATEGY FOR 2019-23**
Report of the Head of Corporate Strategy & Performance.
- For Information**
(Pages 47 - 52)
- a) Proposed Final Version of Sport and Physical Activity Strategy, 2019-23

22. **CREATIVE ENTERPRISES AND INNOVATION RESEARCH**

Report of the Director of Community & Children's Services.

For Information
(Pages 53 - 54)

- a) Appendix 1 - BOP Consulting and Publica - Creative Enterprise and Innovation Research - Summary of key findings
- b) Appendix 2 - BOP Consulting and Publica - Creative Enterprise and Innovation Research - Recommendations
- c)

Part 4 - Skills

23. **GOVERNORS FOR SCHOOLS EMPLOYABILITY PROJECT PROGRESS UPDATE**

Report of the Director of Community and Children's Services.

For Information
(Pages 55 - 56)

- a) Appendix 1 - Governors for Schools Employability Project Progress Update

24. **ADULT SKILLS, EDUCATION AND APPRENTICESHIPS SERVICE UPDATE**

Report of the Director of Community & Children's Services.

For Information
(Pages 57 - 58)

- a) Appendix 1 - Service Performance Data
- b) Appendix 2 - Independent Review March 2019 Recommendations

25. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

26. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

27. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act

For Decision

Part 5 - Non-Public Agenda

28. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 10 January 2019.

For Decision
(Pages 59 - 62)

29. **NON-PUBLIC MINUTES OF THE NOMINATIONS SUB-COMMITTEE**
To receive the non-public minutes of the Nominations Sub-Committee meeting held on 12 April 2019.

For Information
(Pages 63 - 64)

30. **NON-PUBLIC OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 65 - 66)

31. **APPENDIX 1 - CITY PREMIUM GRANT 2019/20 ALLOCATIONS TO ACADEMIES**

32. **APPENDIX 2 - CITY OF LONDON ACADEMIES TRUST - ACADEMIES
DEVELOPMENT PROGRAMME UPDATE**

33. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
BOARD**

34. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

ESTLIN, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 25th April 2019, doth hereby appoint the following Committee until the first meeting of the Court in April, 2020.
---------------	---

EDUCATION BOARD

1. **Constitution**
A Non-Ward Committee consisting of,
 - 10 Members elected by the Court of Common Council, at least two of who shall have fewer than five years' service on the Court at the time of their appointment
 - Up to four external representatives, appointed by the Education Board, with appropriate expertise in the field of education (i.e. non-Members of the Court of Common Council, who shall have voting rights)
 - One member appointed by the Policy & Resources Committee
 - One member appointed by the Community & Children's Services Committee
2. **Quorum**
The quorum consists of any three Common Council Members and one of the four external representatives, except for the appointment of external representatives, when the quorum consists of any three Common Council Members.
3. **Membership 2019/20**
 - 6 (4) Peter Estlin, Alderman
 - 6 (4) Stuart John Fraser, C.B.E.
 - 4 (4) Ann Holmes
 - 6 (3) Henry Nicholas Almroth Colthurst
 - 2 (2) Caroline Wilma Haines, *for three years*
 - 2 (2) Benjamin Murphy, *for three years*
 - 2 (2) Keith David Forbes Bottomley, Deputy
 - 6 (2) William Anthony Bowater Russell, Alderman
 - 2 (2) Ruby Sayed
 - 2 (2) Philip John Woodhouse, Deputy

Together with four external representatives:-

 - Veronica Wadley (*appointed for a term expiring April 2020*)
 - Deborah Knight (*appointed for a term expiring July 2022*)
 - Tim Campbell (*appointed for a term expiring July 2023*)
 - Vacancy*

And together with the appointed Members referred to in paragraph 1 above.
4. **Terms of Reference**
 - (a) To monitor and review the City of London Strategies for Education, Cultural and Creative Learning, and Skills and to oversee its ~~its~~ their implementation in consultation with the appropriate City of London Committees; referring any proposed changes to the Court of Common Council for approval;
 - (b) To oversee generally the City of London Corporation's education activities; consulting with those Committees where education responsibilities are expressly provided for within the terms of reference of those Committees and liaising with the City's affiliated schools and co-sponsors;
 - (c) To be responsible for the oversight and monitoring of the City of London Corporation's sponsorship of its Academies, including the appointment of academy governors and, where relevant Members, Directors and Trustees;
 - (d) The management of The City of London Corporation Combined Education Charity (registered charity no. 312836), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
 - (e) The management of the City Educational Trust Fund (registered charity no. 290840), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
 - (f) To constitute Sub-Committees in order to consider particular items of business within the terms of reference of the Board, including:-
 - Education Charity Sub (Education Board) Committee*

- (g) To recommend to the Court of Common Council candidates for appointment as the City of London Corporation's representative on school governing bodies where nomination rights are granted and which do not fall within the remit of any other Committee;
- (h) To monitor the frameworks for effective accountability, challenge and support in the City Family of Schools**;
- (i) To be responsible for the distribution of funds specifically allocated to it for education purposes, in accordance with the City of London Corporation's strategic policies;
- (j) Oversight of the City of London Corporation's education-business link activities.

* The constitution of The Education Charity Sub-Committee is set by the Court of Common Council and comprises four Members appointed by the Education Board and four Members appointed by the Community and Children's Services Committee.

**The expression "the City Family of Schools" means those schools for which the City has either direct responsibility as proprietor, sponsor or local authority, or historic links. These include but are not restricted to: The Sir John Cass Foundation Primary School, The City Academy Hackney, the City of London Academy Islington, the City of London School, the City of London School for Girls, the City of London Freeman's School, and the academies managed by the City of London Academies Trust.

NB – The wording under subsection (b) of the Terms of Reference is currently the subject of review and it is intended that amended wording will be presented to the Court for consideration in due course.

EDUCATION BOARD

Thursday, 10 January 2019

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor
West Wing, Guildhall on Thursday, 10 January 2019 at 3.00 pm

Present

Members:

Henry Colthurst (Chairman)
Ann Holmes (Deputy Chairman)
Randall Anderson
Tijs Broeke
Stuart Fraser
Caroline Haines

Alderman William Russell
Ruby Sayed
Deputy Philip Woodhouse
Tim Campbell
Deborah Knight

In Attendance

Mark Emmerson – Chief Executive Officer, City of London Academies Trust (COLAT) (Item 19)
Anthony Smyth – Chairman of the City of London Academies Trust Southwark Local Governing Body (Item 19)

Officers:

Alistair MacLellan	- Town Clerk's Department
Polly Dunn	- Town Clerk's Department
Gerald Mehrtens	- Community & Children's Services
Mark Jarvis	- Chamberlain's Department
Daniel McGrady	- Community & Children's Services
Andrew Carter	- Director of Community and Children's Services
Emily Rimington	- Comptroller and City Solicitor's Department

1. APOLOGIES

Apologies for absence were received from the Rt. Hon Lord Mayor, Alderman Peter Estlin, Keith Bottomley and Veronica Wadley.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED – That the public minutes and summary of the meeting held on 8 November 2018 were approved as a correct record.

4. ACTIONS

The Board considered the Town Clerk's report on outstanding actions.

The following matters were raised:-

- The “wording” recommendation in item 2/2018/P would be raised at the upcoming COLAT Board meeting and a verbal report to the Education Board would be provided at the Board’s March Away Day.
- On item 3/2018/P the Board was informed that the drafting of a guidance note had commenced. The final version would be emailed to the Chairman and Deputy Chairman of the Education Board once completed, and following their approval shared with the Chairmen of Governors across the City Corporation’s sponsored academies.
- On item 7/2018/P, it was requested that the applications from academies on proposed interventions using the 2019/20 City Premium Grant be considered at the May 2019 Board meeting. It was requested that the City Premium Grant applications for the following academic year be submitted to every May Board as a regular item.
- Reports on items listed within 12/2018/P would be brought to the July 2019 Board.
- On item 13/2018/P, it was requested that the evaluation report of the interventions funded by the City Premium Grant for the previous academic year be submitted to every November Board as a regular item. Item 7/2018/P was assumed into item 13/2018/P.
- Item 14/2018/P be assumed into item 12/2018/P.
- Item 15/2018/P was to go to the March 2019 Court of Common Council.
- Item 16/2018/P on School Places Demand Projections Report to be submitted to the Board every July.

The following items were deemed complete subject to the above comments: 1/2018/P; 2/2018/P; 3/2018/P; 4/2018/P; 5/2018/P; 6/2018/P; 7/2018/P; 8/2018/P; 9/2018/P; 10/2018/P; 11/2018/P; 13/2018/P; and 16/2018/P.

RECEIVED.

5. MINUTES - EDUCATION CHARITY SUB (EDUCATION BOARD) COMMITTEE

That the public minutes and summary of the meeting held on 12 November 2018 were noted.

In response to a Member’s question, the Town Clerk confirmed that Queen Mary University had met the deadline for requested financial information.

RECEIVED.

6. ANNUAL REVIEW OF TERMS OF REFERENCE

Members had before them the report of the Town Clerk on the annual review of the Board's terms of reference and the following points were made.

- Members agreed that the Board should meet on six occasions per year, consisting of five formal meetings held on the same day as Court, and an annual Board Away Day.
- That future Board meetings commence at 10 a.m. on the day of Court of Common Council.
- In line with the Education Board's three strategies (the Education Strategy 2019-2023, the Skills Strategy 2018-23; and the Cultural and Creative Learning Strategy 2018-2023), the Board suggested the terms of reference include skills and employability and cultural and creative learning insofar as these responsibilities are consistent with the Education Board's strategies and do not encroach on the work of the Policy & Resources Committee and other committees. The Town Clerk to draft appropriate wording.

RESOLVED – That

- a) the terms of reference, as amended to incorporate Members' comments, be agreed for submission to both the Policy and Resources Committee and the Court of Common Council;
- b) the frequency of meetings be agreed; and
- c) that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

7. GOVERNOR APPOINTMENTS UPDATE

Members had before them a report of the Director of Community and Children's Services on governor appointments.

The following matters were raised:-

- The Chairman noted the terms of office of governors across the Family of Schools and commented on the benefits of governors' terms of office aligning with the academic year. It was agreed that this, and other matters relating to governing bodies in the Family of Schools, would be considered as part of the Governance Review being discussed at the Board's Away Day in March 2019.
- That the Chairmen of the City Corporation's three independent schools and the Chairman of the City of London Academies Trust Board, would be invited to contribute to the Governance Review item at the Education Board Away Day in March 2019.

RECEIVED.

8. **EDUCATION ACTIVITIES UPDATE**

The Members had before them a report of the Director of Community and Children's Services regarding education activities.

The following matters were raised:-

- The Board were unclear which of the events run by the Education Unit that Board Members were invited to attend. It was raised that the Chairman of governing bodies across the Family of Schools as well as the trustees of the City of London Academies Trust should be invited to attend events where possible.
- The Board requested that officers draft a note on the in-principle invitees to Education Board funded events for approval at a later Board. It was noted that officers could then use their discretion based on the agreed principles when organising events, considering capacity and budget.

RECEIVED.

9. **EDUCATION BOARD BUDGET UPDATE FOR 2018/19 FINANCIAL YEAR**

The Board considered the report of the Director of Community and Children's Services on the budget update for 2018/19.

The following matters were raised:-

- That a "save the date" notification go to all Members for the June 2019 Careers Festival.

RECEIVED.

10. **CITY OF LONDON ACADEMIES TRUST SOUTHWARK LOCAL GOVERNING BODY GOVERNANCE PILOT INTERIM REVIEW**

Members agreed to take item 19 (City of London Academies Trust Southwark Local Governing Body Governance Pilot Interim Review) at this point in the agenda.

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

The Board considered the report of the Director of Community and Children's Services on the interim review of the City of London Academies Trust Southwark Local Governing Body Governance Pilot.

On conclusion of this item the Board continued in public session with item 10 (Guildhall School of Music and Drama Update on the Impact of Scholarships/Bursaries 2018/19).

11. GUILDHALL SCHOOL OF MUSIC AND DRAMA UPDATE ON THE IMPACT OF SCHOLARSHIPS/BURSARIES 2018/19

Members had before them a report of the Vice-Principal & Director of Advancement at Guildhall School of Music and Drama on the impact of scholarships and bursaries for the school year 2018/2019. Members noted that a further report would be submitted to the Board in July 2019.

RECEIVED.

12. ENHANCING SPORT ENGAGEMENT

The Board considered the report of the Director of Community and Children's Services on enhancing sport engagement.

The following matters were raised:-

- The Board felt that sport formed a fundamental part of education and that they should consider encompassing it within the Board's strategic remit as the area had not been taken on by other committees.
- The Board noted that sports engagement was wider than education and requested therefore agreed that it should be included within its terms of reference. The Board requested officers liaise with the Chairman of Policy & Resources and the Town Clerk to agree suitable wording for the terms of reference and to reflect on the necessary internal structures and resources required to enable the Board to include sports engagement within its remit and report back to the Board.

RECEIVED.

13. GOVERNANCE REVIEW UPDATE

The Board noted the report of the Director of Community and Children's Services on Governance Review.

RECEIVED.

14. PUBLISHED SCHOOL RESULTS UPDATE

The Director of Community and Children's Services updated the Board on Published School Results of the City's Family of Schools.

The following matters were raised:-

- the Board acknowledged the significant collective progress made by disadvantaged pupils at City sponsored academies.
- a Member raised the question of how the City Corporation and the COLAT could share its best practice and learnings beyond the Family of

Schools. It was suggested that this might take the form of a conference and would be especially useful for the liveries. The Board requested that appropriate livery representatives should be invited to an Education Briefing.

RECEIVED.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

On urgent items relating to the Board's work the following was raised:-

Proposed Summer Enrichment Programme Pilot

The Board received an update from the Director of Community and Children's Services on a proposed Summer Enrichment Programme Pilot which had just been endorsed by the Policy & Resources Public Relations and Economic Development Sub-Committee. A short note was tabled for the Board's attention. The Board agreed in principle to endorse the pilot subject to discussions between officers, the Chamberlain and Town Clerk with respect to funding arrangements. The Board also requested that a full report, with funding detail and evaluation proposals included, be brought to the March Away Day as a special item for approval.

C4 Festival

The Chairman highlighted that the Career's Festival in June currently clashes with a room booking for the Planning & Transportation meeting. It was requested that the Town Clerk ensure that the Livery Hall is made available on 17-18 June 2019 for the purposes of the Career's Festival.

17. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

18. **NON-PUBLIC MINUTES**

RESOLVED - The non-public minutes of the meeting held on 8 November 2018 were approved as a correct record.

19. **NON-PUBLIC ACTIONS**

The Board considered the Town Clerk's report on outstanding non-public actions.

20. **PROPOSED ITEMISED EDUCATION BOARD BUDGET FOR THE 2019/20 FINANCIAL YEAR**

Members had before them the report of the Director of Community and Children's Services on the proposed itemised Education Board Budget for the 2019/20 financial year.

21. **CITY PREMIUM GRANT JANUARY 2019 FUNDING ROUND - ALLOCATIONS TO ACADEMIES**

The Board considered the report from the Director of Community and Children's Services on the City Premium Grant Funding Round allocations to academies.

22. **LETTER RECEIVED FROM HACKNEY LEARNING TRUST - DECEMBER 2018**

The Board considered the report of the Director of Community and Children's Services on the letter received from the Hackney Learning Trust in December 2018.

23. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There was one non-public question related to the work of the Board.

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

The meeting ended at 4.46 pm

Chairman

Contact Officer: Polly Dunn
Polly.Dunn@cityoflondon.gov.uk

This page is intentionally left blank

NOMINATIONS SUB (EDUCATION BOARD) COMMITTEE

Friday, 12 April 2019

Minutes of the meeting of the Nominations Sub (Education Board) Committee held at the Guildhall EC2 at 10.00 am

Present

Members:

Henry Colthurst
Ann Holmes

Caroline Haines

Officers:

Polly Dunn

- Town Clerk's

1. APOLOGIES

Apologies were received on behalf of Deputy Philip Woodhouse.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were none.

3. MINUTES

RESOLVED, that public minutes of the meeting held on 5 July 2018, be approved as accurate record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were none.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was none.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

7. NON-PUBLIC MINUTES

RESOLVED, that non-public minutes of the meeting held on 5 July 2018, be approved.

8. APPOINTMENT OF A CO-OPTED MEMBER OF THE EDUCATION BOARD

Members considered a report of the Town Clerk regarding the appointment of a co-opted Member of the Education Board.

9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were none.

10. **ANY OTHER BUSINESS THAT THE SUB-COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

The meeting closed at 10.26 am

Chairman

Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk

Committee: Education Board	Date: 23 May 2019
Subject: Appointment of Sub Committees 2019/20	Public
Report of: Town Clerk	For Decision
Report Author: Polly Dunn	

Summary

This paper outlines the terms of reference and composition of the Nominations Sub Committee and Education Charity Sub Committee and invites the Education Board to appoint those Sub Committees and their memberships.

Recommendation(s)

That Members,

- Review and approve the proposed terms of reference and composition of both the Nominations Sub Committee and Education Charity Sub Committee;
- Subject to its composition being approved, appoint two Common Council Members to serve on the Nominations Sub Committee;
- Appoint two Members to serve on the Education Charity Sub Committee.

Main Report

Background

1. The first meeting of each City of London Corporation Committee and Board after its appointment by the Court of Common Council provides an opportunity to establish any Sub Committees that Members consider are necessary for the Board or Committee to carry out its functions.
2. To date the Education Board has chosen to appoint a Nominations Sub Committee and an Education Charity Sub Committee. The purpose and composition of these Sub Committees is outlined below.

Nominations Sub (Education Board) Committee

3. The Nominations Sub (Education Board) Committee is responsible for reviewing the skills audit of Education Board Members, and recommending to the Education Board the appointment of external Members in the event of any vacancies arising among external Members on the Board.
4. In June 2018 the Education Board agreed to amend the Nominations Sub (Education Board) Committee terms of reference, to include: considering and

making recommendations to the Education Board regarding the appointment, where relevant, of Trustees to the City of London Academies Trust.

5. It is proposed that the Nominations Sub (Education Board) Committee is constituted to include both the Chairman and Deputy Chairman of the Education Board, and at least two additional Members. A proposed terms of reference for this sub committee is included as an appendix.

Education Charity Sub (Education Board) Committee

6. Following the City of London Corporation's Grants Review, the Education Board has been given responsibility for managing the City of London Corporation Combined Education Charity and the City Educational Trust Fund. The Board is responsible for consulting with the Community and Children's Services Committee on any policy adopted for the application of grants from those charities.
7. The composition of the Education Charity Sub (Education Board) Committee is set by the Court of Common Council: it must be composed of four members of the Education Board and four members of the Community and Children's Services Committee. Members appointed by Community and Children's Services for 2019/20 are:

Caroline Haines

Ruby Sayed

Benjamin Murphy

Vacancy

Polly Dunn

Town Clerk's Department

T: 020 7332 3726

E: polly.dunn@cityoflondon.gov.uk

Appendix

Nominations Sub (Education Board) Committee Terms of Reference

Constitution

- Chairman and Deputy Chairman of the Education Board.
- At least two members of the Education Board, who are also members of the Court of Common Council.

[Membership 2018/19: Henry Colthurst, Ann Holmes, Caroline Haines, Philip Woodhouse]

Quorum

- Any three members.

Terms of Reference

- Review the skills audit of the Education Board's membership and identify areas in which the Board would benefit from the addition of expertise;
- Review supporting statements from interested parties who wish to be considered as external members of the Education Board;
- Make recommendations on the appointment of external candidates to the Education Board;
- Make recommendations to the Education Board on the appointment, where relevant, of Sponsor Trustees to the City of London Academies Trust.

Education Charity Sub (Education Board) Committee Terms of Reference

Constitution

- Chairman and Deputy Chairman of the Education Board, and two further Members of the Education Board.
- Four Members appointed by the Community and Children's Services Committee.

[Membership 2018/19: EDUCATION BOARD Henry Colthurst, Ann Holmes, Veronica Wadley COMMUNITY AND CHILDREN'S SERVICES COMMITTEE Randall Anderson, Caroline Haines, Ruby Sayed, Philip Woodhouse]

Quorum

- Any three Members.

Terms of Reference

- To be responsible for the application of funds from the City of London Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840), in line with any policy set by the Education Board governing the management of those charities.
- To review the eligibility criteria of those charities ahead and make any recommendations on proposed amendments to the Education Board.
- To make recommendations to the Education Board on any policy governing the management of the City of London Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840).

Education Board – Public Outstanding Actions

Action Number	Date	Action	Officer responsible	Progress Update
14/2018/P	19 July 2018	Guildhall School Scholarship Outcome Report to be submitted to Education Board	Strategic Education and Skills Director	Report to July 2019 Board
15/2018/P	19 July 2018	Education, Skills, Culture and Creative Learning Strategy to be submitted to Court of Common Council.	Town Clerk	Complete
1/2019/P	10 January 2019	Draft and include wording for revised terms of reference (as agreed) to go to Policy & Resources Committee for approval.	Town Clerk	Update at May 2019 Board
2/2019/P	10 January 2019	Invite the following individuals to the Governance Review Item at the March 2019 Away Day: <ul style="list-style-type: none"> Chairmen of the City of London Corporation's three independent schools Chairman of the City of London Academies Trust Board 	Strategic Education and Skills Director/Town Clerk	Complete
3/2019/P	10 January 2019	Draft a note on the in-principle invitees to Education Board funded events for approval.	Strategic Education and Skills Director	Report to July 2019 Board
4/2019/P	10 January 2019	A "save the date" notification go to all Members for June 2019 Careers Festival	Strategic Education and Skills Director & Town Clerk	Complete
5/2019/P	10 January 2019	Appropriate livery representatives should be invited to an Education Briefing regarding the best practice and learnings following significant progress made by disadvantaged pupils at City sponsored Academies.	Strategic Education and Skills Director	City Schools Conference - 2020
6/2019/P	10 January	Produce a full report on the proposed Summer Enrichment Programme, with funding detail and	Andrew Carter	Update at the May 2019 Board

Education Board – Public Outstanding Actions

Action Number	Date	Action	Officer responsible	Progress Update
	2019	evaluation proposals included.		
7/2019/P	10 January	Request that the Planning and Transportation Committee reschedule their meeting on 17 June 2019 so to not clash with preparation works for the C4 Festival	Town Clerk	Complete

Education Board – Public Completed Actions

Action Number	Action	Date Completed
1/2018/P	Chairman of City of London Academy Southwark to be invited to January 2019 Board meeting.	10 January 2019
2/2018/P	Recommendation that 'nature' be replaced with 'composition' in COLAT LGB Terms of Reference to be made to the Chief Executive of the City of London Academies Trust	
3/2018/P	Online funding guidance note to be drafted and circulated to City academies	
4/2018/P	Letter of Congratulation to be issued to Principal of Newham Collegiate Sixth regarding their GG2 Leadership Award.	10 January 2019
5/2018/P	Officers to attend Board meetings during specific time 'windows' to present their reports.	10 January 2019
6/2018/P	Review of Local Governing Body Arrangements at City of London Academies Southwark to be submitted to the Education Board	10 January 2019
7/2018/P	Consideration be given to bringing Additional Funding Applications process forward by two months.	10 January 2019
8/2018/P	Appropriate number of City of London Governors, plus governor skills more generally, to be discussed at March 2019 Board Away Day	On Away Day Agenda
9/2018/P	City Premium Grant Funding to be discussed at March 2019 Board Away Day	10 January 2019
10/2018/P	Discussion paper regarding Governor Clerking Survey results to be submitted to March 2019 Board Away Day	On Away Day Agenda
11/2018/P	Whole Court Briefing Meeting on Education, Skills, Culture and Creative Learning Strategy to be convened	10 January 2019
12/2018/P	<p>Guildhall School of Music and Drama actions to be dealt with in single report to the Board, namely,</p> <ul style="list-style-type: none"> • Consideration be given to inviting a Guildhall School scholarship recipient to future meeting of the Education Board (19 July 2018) • GSMD to submit annual reports on number of scholarships/bursaries and their impact during funding round 2018/19 and 2019/20 (20 July 2017) • Report on review of funding to Guildhall School Trust and GSMD to be submitted to Board in 2019 (20 July 2017) 	Assumed into 14/2018/P
13/2018/P	Report on 2018/19 City Premium Grant interventions to be submitted to a future meeting.	10 January 2019
16/2018/P	School Places Demand Projections Report to be annual item on Education Board agenda.	10 January 2019

This page is intentionally left blank

Committee: Education Board	Date: 23 May 2019
Subject: Report of Action Taken Between Meetings	Public
Report of: Town Clerk	For Information
Report author: Polly Dunn, Town Clerk's Department	

Summary

This report advises Members of action taken by the Town Clerk since the January 2019 meeting of the Board, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

Recommendation:

- That Members note the report.

Main Report

Delegated Authority – Grant Application – Queen Mary University

1. Approval was given for a grant of £15,835 from the City Educational Trust to Queen Mary University to cover the staff, coordination and material costs to deliver two Maths and Science Summer schools in 2019.

Urgent Authority - Prior Weston Governing Body

2. Approval was given to recommend to the Court of Common Council, the appointment of Mr Jeremy Mayhew to the governing body of Prior Weston School for a further four-year term.

Delegated Authority – Education Board Terms of Reference

3. Approval was given to revise the quorum of the Education Board to any three Common Council Members, for onward approval at Policy & Resources Committee and Court of Common Council.

Conclusion

4. Background papers for Members are available from polly.dunn@cityoflondon.gov.uk.

Polly Dunn

Town Clerk's Department

E: Polly.dunn@cityoflondon.gov.uk

This page is intentionally left blank

Committee(s): Education Board – For decision Policy & Resources – For decision	Date(s): 23 May 2019 6 June 2019
Subject: Revised Education Board Terms of Reference	Public
Report of: Town Clerk	For Decision
Report author: Polly Dunn	

Summary

At its meeting of March 2019, the Policy & Resources Committee queried proposed changes to the Education Board's 2019/20 terms of reference and requested that the Education Board refine the wording to resolve the concerns. This report highlights what these concerns were, how they have been addressed, and seeks approval for the revised terms of reference.

Recommendation(s)

That Members approve:

- the revised terms of reference of the Board, as set out at Appendix 1, subject to any comments, for submission to the Policy and Resources Committee and onward approval at the Court of Common Council; and
- that any further changes required be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

Main Report

Background

1. At its meeting of 10 January 2019, the Education Board approved a change to its terms of reference to incorporate mention of its three defined strands of its strategy: Education, Cultural & Creative Learning, and Skills.
2. The revised terms of reference were submitted to the Policy & Resources Committee in March 2019 for approval. The Committee raised concerns over potential confusion and conflict between the work of the Education Board and that of the Policy & Resources Committee specifically in relation to skills and the work of the Economic Development Office; for instance, the work delivered with Central London Forward and in relation to employability. There was also a call for clarity between the relationship between the Gresham (City Side) Committee and Education Board.
3. Alternative wording was drafted, however, due to the complexity of the concerns raised, the Comptroller & City Solicitor was consulted, and the matter was not resolved in time for the Court of Common Council's Appointment of Committees

for 2019/20. As a result, paragraph 4(b) the Education Board's proposed 2019/20 terms of reference were returned back to their 2018/19 form pending further work. The Court Order was otherwise approved.

Current Position

4. The advice of the City Solicitor & Comptroller on the two concerns of the Policy & Resources Committee is as follows:

Gresham (City Side) Committee and Gresham College

The Gresham (City Side) Committee's terms of reference reflect the City's responsibilities under Sir Thomas Gresham's Will as amended by subsequent Acts of Parliament; the requirements of the City are outlined in Appendix 1. The City does not have any direct education, cultural learning or skills responsibilities in respect of the Gresham Committee (City Side) or Gresham College, which is regarded as an arms-length charity. It is clear, therefore, that there is no risk of the Education Board's terms of reference impinging on the Gresham (City Side) Committee's responsibilities.

Scope of responsibility relating to the Economic Development Office

The desire of the Education Board at its meeting of 10 January 2019 was to include skills and employability in its terms of reference insofar as these responsibilities are consistent with the Education Board's strategies and do not encroach on the work of any other committees. This reflects the intention at the time the Education Board was established. The report in which a guide on how the responsibilities of the Education Board would be discharged can be viewed in appendix 2.

Additional matters

It was noted by the Comptroller & City Solicitor that the concerns raised by the Policy & Resources in relation to skills, could also be applicable to the Culture, Heritage and Libraries Committee in respect of the Education Board's Creative & Cultural Learning strategy.

Grammar amendments have been indicated throughout the terms of reference for consistency purposes.

5. In addressing the Education Boards wished-for changes and the Policy & Resources Committee's concerns, whilst upholding responsibilities originally bestowed to the Education Board upon its establishment, the revised terms of reference have been proposed in appendix 3.

Conclusion

6. Members are invited to comment on, and approve, the revised Education Board Terms of Reference at appendix 3, for onward approval by the Policy & Resources Committee and Court of Common Council.

Appendices

- Appendix 1 – Draft revised Education Board Terms of Reference
- Appendix 2 – Responsibilities of the City of London Corporation under Thomas Gresham's Will (as amended by subsequent Acts of Parliament)

Background Papers

- Public Minutes of the Education Board meeting held on 10 January 2019
- Public Minutes of the Policy & Resources Committee meeting held 14 March 2019.
- *The creation of the Education Board (March 2014)*

Polly Dunn

Senior Committee & Member Services Officer

T: 020 7332 3276

E: polly.dunn@cityoflondon.gov.uk

This page is intentionally left blank

Committee(s): Education Board Policy & Resources Committee	Date(s): 23 May 2019 6 June 2019
Subject: Review of the City's education grant funding	Public
Report of: Town Clerk & Chief Executive	For Decision
Report author: Polly Dunn, Town Clerk's	

Summary

This report seeks approval to undertake an independent review into the City's education grant funding activities and to establish a joint Education Board and Policy & Resources Committee Working Party, to assist with the work of the review and report back recommendations to the relevant Grand Committees.

The scope of the proposed review is set out below, as well as the proposed terms of reference (appendix 1), composition and frequency of meetings of the Working Party.

Recommendations

Members are asked to:

- Consider and agree the scope of the independent review of City Education Grant Funding;
- Consider and agree the terms of reference of the City Education Grant Funding Joint Working Party as set out in appendix 1;
- Appoint Members to the Working Party; and
- Approve that any further changes to the terms of reference of the Working Party be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman of both the Education Board and Policy & Resources Committee.

Main Report

Background

1. At the end of 2016, the Education Board, Resource Allocation Sub Committee and Policy & Resources Committee considered a report on grant funding for Christ's Hospital and King Edward's School Witley. Discussions led to expressed dissatisfaction with the process at which the education grant funding allocations had been arrived at. It was proposed that a working party be constituted to look at how the City could most effectively allocate grant funding to its Family of Schools.
2. The matter of the City's spending on education related activities more broadly was revisited by the Education Board at its meeting in May 2018. The Board once

again recommended the establishment of a working group to consider more consistent methods for deciding education fund allocation.

Current Position

3. These recommendations were taken away and progressed by the Chair of the Education Board in consultation with the Town Clerk and Chair to the Policy & Resources Committee.
4. During consultations it was agreed that an independent review would be commissioned, and that this review was to be supported by a joint working party of the Education Board and Policy & Resources Committee. An independent Chair to conduct this review had been sought and in February 2019 Sir Mike Tomlinson CBE was appointed.
5. Sir Mike Tomlinson assisted the Town Clerk, Chair of Policy & Resources and Chair of the Education Board with the following proposed scope of the review:
 - i) To review grant funding provided by the City of London Corporation for its Family of Schools, consulting the affiliated Working Party, Members, officers, Chairs of Governors and Principals of those schools as necessary;
 - ii) To assess and report on the impact of such funding and how it correlates to the City of London Corporation's strategic priorities;
 - iii) To provide recommendations to the Working Party on the method of City grant funding that will optimise impact for recipient children whilst respecting the City of London Corporation's historical links; and
 - iv) To report to Policy & Resources and the Education the recommendations as approved by the Working Party.
6. The draft terms of reference outlining the role of the Working Party in relation to the review are outlined in appendix 1. A proposed composition will be tabled at Committee.
7. In their present form, the terms of reference resolve that Members appointed to the Working Party would be responsible for the purpose of consultation and oversight of the Chair's final recommendations to the Policy & Resources Committee and the Education Board.
8. If approved, the working party will meet three times over the course of four months, with the final recommendations of the working party to be delivered to the November 2019 meetings of the Education Board and Policy & Resources Committee.

Corporate & Strategic Implications

9. Current City grant funding arrangements for educational activities are not sufficient in enabling the vision of the City of London Corporation to be fulfilled as set out in the 2018-23 Corporate Plan. In order for to Corporation to ensure

people have equal opportunities to enrich their lives and reach their full potential, grant giving should have a stronger framework and link more directly to the Education, Culture & Creative Learning, and Skills strategies.

Financial Implications

10. Sir Mike Tomlinson has agreed to conduct the review pro bono, with reasonable reimbursement of expenses incurred whilst undertaking any activities relating to the review. The other primary cost of this review to the Corporation will be in City Corporation staff resource. Cost implications of any of the final recommendations will be considered at the point of reporting and/or implementation.

Conclusion

11. It is hoped that an independent review into City grant funding of education activities will enable greater impact for the money spent in the sector, ultimately leading to the improved educational offering of the City of London Corporation.
12. Members wishing to express an interest in sitting on the working party can do so by emailing polly.dunn@cityoflondon.gov.uk.

Appendices

- Appendix 1 – Draft Terms of Reference for the joint City Grants Review Working Party.

Background Papers

- City of London Corporation Grants Review: Grant Funding for Christ's Hospital and King Edward's School Witley (*Education Board – November 2016*) (*Policy & Resources – December 2016*)
- Analysis of the City's Spending on Education Related Activities (*Education Board – May 2018*)

Polly Dunn

Senior Committee and Member Services Officer

T: 020 7332 3726

E: polly.dunn@cityoflondon.gov.uk

This page is intentionally left blank

Committee	Dated:
Education Board	23 May 2019
Subject: Governor Appointments Update	Public
Report of: Director of Community and Children's Services	For Decision
Report author: Daniel McGrady	

Summary

This report asks Members to approve the appointment of Natasha Lloyd-Owen as a City Corporation sponsor governor at City of London Academy Islington. Members are asked to note that Virginia Rounding has resigned as a company member at The City Academy Hackney and that the City of London Academies Trust have appointed Edward Benzecry as a co-opted trustee. Members are asked to note the current governing body membership of the City Family of Schools attached at **Appendix 1**.

Recommendations

Members are asked to:

- Approve the appointment of Natasha Lloyd-Owen as a City Corporation sponsor governor at the City of London Academy Islington.
- Note that Virginia Rounding has resigned as a company member of The City Academy Hackney.
- Note that the City of London Academies Trust have appointed Edward Benzecry as a co-opted trustee.
- Note an updated list of governing body membership across the Family of Schools included in **Appendix 1**.

Main Report

Appointment of Natasha Lloyd-Owen to City of London Academy Islington

1. At the 10 January Education Board meeting, Members noted a vacancy of City Corporation sponsor governor at the City of London Academy Islington (COLAI). According to the appointment process for sponsor governors at co-sponsored academies¹, the Education Board approve this appointment on behalf of the City Corporation.
2. The Chair of the Education Board has nominated Natasha Lloyd-Owen to fill the sponsor governor vacancy at COLAI. Natasha is a Common Councillor at the City Corporation and is a barrister at Bedford Row, practicing all areas of criminal defence law. Natasha is a co-opted trustee of Partnership for Young London and through this role, works closely with the Youth Board. Natasha has met with the Chair of Governors at COLAI who also endorses this appointment.
3. Members are asked to approve the appointment of Natasha Lloyd-Owen as a City Corporation sponsor governor at COLAI with immediate effect.

Company member resignation at the City Academy Hackney

4. According to its Articles, the company members of the City Academy Hackney (TCAH) are comprised of a company member from each sponsor, the Chair of

¹ Approved by the Education Board at the committee of December 2015.

the governing body, an appointment from the Department for Education (DfE) (not being exercised), and any additional members appointed by the company members under Article 6. Virginia Rounding was appointed as a company member under Article 6 due to her role as a Member on the Education Board. Since Virginia is no longer a Member of the Education Board or a Common Councillor, she has resigned as a company member through written resignation to the TCAH. There are still three remaining company members appointed under the terms listed above.

Co-opted trustee at City of London Academies Trust

5. Members are asked to note for information that at their meeting on 21 March 2019, the City of London Academies Trust Board of Trustees appointed Edward Benzecry as a co-opted trustee of the Board. Edward is a retired solicitor with experience of being a governor of an academy and Trustee of an academy trust. According to its Articles, the City of London Academies Trust can appoint any Co-opted Trustee provided that the majority of Trustees in office at any time have been appointed by the Sponsor. This appointment is adhering with the Articles.

Governing body membership across the Family of Schools

6. An updated list of governing body membership across the Family of Schools is included in **Appendix 1**.

Appendices

- Appendix 1 – Governing body membership of City Family of Schools.

Daniel McGrady

Lead Policy Officer (Education, Culture & Skills)

T:020 7332 1864 / E: Daniel.McGrady@cityoflondon.gov.uk

Committee	Dated:
Education Board	23 May 2019
Subject: Education Activities Update	Public
Report of: Director of Community and Children's Services	For Information
Report author: Chris Oldham	

Summary

This report updates Members on recent events and activities across the three strategies overseen by the Education Board: Education, Cultural & Creative Learning, and Skills. A calendar of upcoming events can be found at **Appendix 1**.

Recommendation

Members are asked to note the report.

Main Report

Education

1. City Schools Conference – 1 March 2019
Headteachers and teaching staff from the City of London Family of Schools were invited to meet and discuss the new Education, Skills and Cultural & Creative Learning Strategies. Senior leaders from Ofsted, Education & Employers, the OECD and others gave keynote speeches to prompt breakout discussions over how the three strategies could be implemented in the Family of Schools.
2. Debating Competition – 11 March 2019
Pupils from the Family of Schools competed in a Debating Competition in the Livery Hall. The event was delivered in partnership with the International Churchill Society and was preceded by a Debating Workshops at the City of London School led by tutors from the English-Speaking Union (ESU). The event and preceding workshops focused on the development of pupils' Fusion Skills.
3. Chess Tournament – 19 March 2019
A Chess Tournament was run in the Livery Hall for primary and secondary school pupils from the Family of Schools. The event was run in collaboration with Chess in Schools and Communities who delivered training on chess strategies to the pupils and judged the tournament.
4. Christ's Hospital Maths Challenge – 27 March 2019
Christ's Hospital hosted their annual maths challenge engagement event for Year 5 pupils from over 30 London primary schools in the Guildhall's Livery Hall. This event was supported by the Education Unit and has a strong emphasis on Fusion Skills development.

Cultural & Creative Learning

5. Cultural & Creative Learning Forum
The Cultural & Creative Learning Forum has now met twice. The membership is comprised of one governor and one staff member from each of the Family of Schools. The Forum provides strategic and practical leadership of the implementation of the Cultural and Creative Learning Strategy in the Family of Schools.

6. City Schools Concert – 15 March 2019
14 schools from across the Family of Schools performed at the City Schools' Concert to an audience of Members, Chief Officers, parents, teachers and governors. The concert was held at the Milton Court venue and included a blend of choral, orchestral and dance pieces. The concert is a key activity as part of the Cultural and Creative Learning Strategy, in particular the outcome that pupils perform in professional venues at least three times per year and have the opportunity to share performances with families.

Skills

7. Skills Forum

The Skills Forum has now met twice. The membership is comprised of one governor and one staff member from each of the Family of Schools. The Forum will provides strategic and practical leadership of the implementation of the Skills Strategy in the Family of Schools.

Upcoming activities

8. Fusion Cities meeting June 7 with pre-meetings on June 6.

Fusion Cities are cities or parts of cities where there is a clear link between education, business and the cultural and creative sector. They are forward looking places with a focus on developing and enhancing skills for the future within an ethical context of social mobility and sustainability. Fusion Skills for the Future is the specific focus of this meeting including developing a national and international standard for these skills and the fusion assessment tool (influencing schools and lifelong learning).

9. London Careers Festival

- Booking for the London Careers Festival is now open to schools.
- The Festival now has a distinct brand and logo and website with information and registration access with a unique URL.
- There are over 100 bookable activities available across the week commencing 17 June 2019 and over 120 schools have already signed up to participate.
- 90 sessions will be run across the Creative Careers, Digital Careers, Financial/Financial Services Careers Fringe Days with host companies including Google, Bloomberg LP, KPMG, Aon, Mace and many others.
- The Guildhall days on 18 and 19 June will include the Livery Showcase, Apprentice19 and other activities.

10. A full calendar of upcoming events is included in **Appendix 1**.

Appendices

- **Appendix 1** – Calendar of upcoming events (2018/19) linked to Education, Cultural & Creative Learning, and Skills Strategies.

Chris Oldham

PA and Events Coordinator

T: 020 7332 3342

E: Chris.Oldham@cityoflondon.gov.uk

Committee	Dated
Education Board	23 May 2019
Subject Education Board Budget Update - Revenue Outturn 2018/19.	Public
Report of The Chamberlain and the Director of Community and Children's Services	For Information
Report author Louise Said, Chamberlain's Department	

Summary

This report compares the 2018/19 revenue outturn for the Education Board with the final agreed budget for the year. Total net expenditure during the year was £2,322m which is an underspend of £37,000 in the central risk budget and £46,00 in local risk which is a total of £83,000 when compared to the Final agreed budget of £2,405m. This is summarised in the table below:

<u>Summary Comparison of 2018/19 Revenue Outturn with Final Agreed Budget – Education Board</u>			
	Final Agreed Budget £000	Revenue Outturn £000	Variations (Increase)/ Reduction £000
Local Risk	(613)	(567)	46
Central Risk	(1,792)	(1,755)	37
Overall Totals	(2,405)	(2,322)	83

The Director of Community and Children's Services is proposing to carry forward £46,000 of his local risk underspend for identified purposes of this Committee. These proposals will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub-Committee and, if agreed, will be added to the Director's budgets for 2019/20. The central risk underspend relates to the additional budget received from the Priorities Investment Pot and has been automatically carried forward to be spent in 2019/20.

Recommendation

It is recommended that this revenue outturn report for 2018/19 is noted together with the Director of Community and Children's Services' proposal to carry forward £46,000 Local risk budget to 2019/20.

Main Report

Revenue Outturn for 2018/19

1. Actual net expenditure for your Committee's services during 2018/19 totalled £2,322m. A summary comparison with the final agreed budget for the year of £2,405m is tabulated below. In the tables, figures in brackets indicate expenditure or adverse variances.

Comparison of 2018/19 Revenue Outturn with Final Agreed Budget					
	<i>Original Budget</i> £000	Final Agreed Budget £000	Revenue Outturn £000	Variations (Increase) / Reduction £000	Paragraph
Local Risk					
Employee expenses	(231)	(320)	(331)	(11)	4
Transport related expenses	0	0	(1)	(1)	
Supplies & Services	(364)	(293)	(284)	9	
Customer, client receipts	0	0	49	49	
Total Local Risk	(595)	(613)	(567)	46	
Central Risk					
Grants to Academies	(1,730)	(1,730)	(1,730)	0	5
Fees and services	0	(62)	(25)	37	
Total Central Risk	(1,730)	(1,792)	(1,755)	37	
Overall Totals	(2,325)	(2,405)	(2,322)	83	

- The original local risk budget of £595k was increased to £613k in the year due to the agreed carry forward from prior year underspend (£18k).
- The 2018/19 final approved central risk budget includes £62k additional resources due to successful bids from the Priorities Investment Pot.

Reasons for significant variations

- During the year, the Strategy Director was seconded to City of London Academies Trust which generated an income of £28k which was not anticipated when setting the budget. Some of this budget was repurposed for the London Careers Festival, however since the Festival is in June, the majority of the cost will be incurred in 2019/20.
- The underspend of £37k in the Central Risk budget has been automatically carried forward and will be added to the Directors central risk budget 2019/20. This is an underspend in PIP money for a Safeguarding Consultant to conduct a review of the Family of Schools. The carry forward will be used to continue this work.

Local Risk Budget Carry Forward to 2019/20

- Chief Officers can request underspends of up to 10% or £500,000 (whichever is the lesser) of the final agreed local risk budget to be carried forward provided the underspending is not fortuitous and the resources are required for a planned purpose. Such requests are subject to the approval of the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resources Allocation Sub Committee.
- The Director of Community and Children's Services' is able to request a total carry forward of £46,000 to 2019/20 for this Committee, in accordance with the budgetary arrangements for local risk resources.
- The Director is proposing to allocate £46,000 of his carry forward to this Committee for one-off interventions to deliver on the Skills Strategy 2019-23 such

as specialised training for adult learning tutors, additional resources to enable lesson observations, effective monitoring of teaching and learning and a small grant to Culture Mile Learning for a partnership event on cultural and creative learning.

9. These requests will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee and, if agreed, added to the budgets for 2019/20. All requests for carry forwards are currently being consolidated into a report to be submitted before the summer recess

Peter Kane
Chamberlain

Andrew Carter
Director of Community & Children's Services

Contact officers

Community & Children's Services:

Daniel McGrady, Lead Policy Officer (Education, Culture and Skills)

T: 0207 332 1432

E: daniel.mcgrady@cityoflondon.gov.uk

Chamberlain's:

Mark Jarvis, Head of Finance

T: 0207 332 1221

E: mark.jarvis@cityoflondon.gov.uk

This page is intentionally left blank

Committee	Dated:
Education Board	23 May 2019
Subject: City of London Family of Schools Results Update	Public
Report of: Andrew Carter, Director of Community and Children's Services	For Information
Report author: Anne Bamford Strategic Director Education, Culture and Skills	

Summary

This report provides Members with an update on the City Family of Schools' validated GCSE and A-Level and equivalent examination results for the 2017/18 academic year. Tables of the GCSE results are included in **Appendix 1**.

Recommendation

Members are asked to note the report and the results tables in **Appendix 1**.

Main Report

Background

1. Education Board Members received the un-validated primary, GCSE and A Level results for the City Family of Schools at the meeting on 13 September 2018. Following their publication by the Department for Education (DfE), Members then received the validated Key Stage 2 results at their meeting on 10 January 2019.
2. The DfE published the validated results for GCSE in January 2019. Since there was no Education Board meeting in March due to the committee's Away Day, the validated GCSE results are being submitted to this committee meeting in **Appendix 1**.
3. The A-Level or equivalent examination results for the City's Schools from 2016 to 2018 can be found in the following table:

A Level												
School	Progress			Average Grade			%AAB			Average Best		
	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
Highbury Grove	-0.07	0.11	0.19	D+	C-	C	6.5	10	8.5	C	C	C+
NCS			0.58		A	A-		46	49		A	45.96 (A-)
Southwark	0.07	0.27	-0.16	C	C	C	11	5	8.3	C+	B-	C+
Hackney	-0.06	0.08	-0.38	C+	C+	C	13	9	8.9	B-	B-	C
Islington	-0.10	0.26	-0.30	D+	C	C-	0	5	0	C+	B-	C+
CoL	0.08	-0.10	-0.16	A-	A-	A-	60	63	55.2	A	A	A
CoLSG	0.05	0.09	0.16	A	A-	A	72	71	71.4	A	A+	A+
CoLFS	0.04	0.22	0.22	B+	A-	A-	52	46	53.4	A-	A-	A-
National	0.0	0.0		C	C+	C+	21.6	21.8	20.6	C+	C+	C+

4. Members should note that the results reported for the three independent schools are equivalences as students in these schools do a range of courses and external progress data is not collected.

Background papers

- Education Board paper – Un-validated 2018 results data for City Family of Schools, 13 September 2018.
- Education Board paper – Published School Results update, 10 January 2019.

Appendices

- Appendix 1 – GCSE Outcomes and Progress for CoLAT and Co-Sponsored Academies.

Anne Bamford

Strategic Director Education, Culture and Skills

T: 02073323158

E: anne.bamford@cityoflondon.gov.uk

Committee(s)	Dated:
Education Board	23 May 2019
Subject: City Premium Grant 2019/20 Allocations to Academies	Public
Report of: Director of Community and Children's Services	For Decision
Report author: Daniel McGrady	

Summary

The City Premium Grant is the Education Board's grant to City Corporation sponsored and co-sponsored academies (City academies) to support projects which will enhance the regular offer and support the delivery of exceptional education. This report asks Members to approve the release of £ 1,294,472 from the Central Risk element of the Education Board's budget at the proposed schedule listed in the Recommendations section of this report. This funding is to support projects delivered over the 2019/20 academic year. A summary of the applications from academies is included in **Appendix 1**.

Recommendations

Members are asked to:

- Approve the release of City Premium Grant funding to City academies for academic year 2019/20 as per Schedule 1 below:

Schedule 1 – Proposed City Premium Grant funding to City academies.

Academy	Proposed City Premium Grant 2019/20
Galleywall Primary School	£23,362
Redriff Primary School	£100,000
City of London Primary Academy Islington	£40,000
City of London Academy Highbury Grove	£249,230
City of London Academy Highgate Hill	£199,830
City of London Academy Shoreditch Park	£42,050
City of London Academy Islington	£250,000
The City Academy Hackney	£240,000
Newham Collegiate Sixth Form	£150,000
Total	£1,294,472

- Note that the proposal for funding to City of London Academy Southwark (CoLAS) will be submitted for approval to the July 2019 Education Board. This is because the application deadline was extended for CoLAS noting the recent recruitment of the academy's new Principal.
- Note that a second proposal for funding to City of London Academy Shoreditch Park up to the maximum total allocation of £140k, and a proposal from Galleywall Primary up to maximum allocation of £60k, will be submitted to the July 2019 Education Board for approval. This is because officers have requested additional information on the academies' applications which could not be obtained before submission to the May 2019 Education Board meeting.
- Note that the Education Board will receive evaluations of the impact of City Premium Grant funded projects delivered over 2019/20 at the November 2020 Education Board meeting.

Main Report

Background

1. The Education Board have awarded a City Premium Grant to City academies since the 2014/15 financial year. This includes academies in the City of London Academies Trust as well as the City's two co-sponsored academies.
2. At the Education Board meeting on 9 November 2017, Members resolved to award the grant to City academies at a rate of £250K to secondary schools and £100K to primary schools. It was approved that this total amount would be allocated pro rata, based on the number of pupils in the school, reaching the full amount once the school was at capacity.
3. The pro rata allocation to City academies was approved by the Education Board at their meeting on 10 January 2019 as included with the itemised Education Board Budget for the 2019/20 Financial Year.

Current position

4. Seven out of the ten City academies have submitted applications for funding up to their maximum allocation amount. CoLAS have been allowed an extension of the application deadline noting the very recent recruitment of the academy's new Principal. Galleywall Primary School and City of London Academy Shoreditch Park have been allowed an extension for one application each to allow for additional information before the application is submitted for final approval. Both proposals will be submitted to the July 2019 Education Board meeting.
5. The received applications were reviewed by a panel of officers comprised of the Strategic Director for Education, Culture and Skills, the Head of the Central Grants Programme and the Lead Policy Officer for Education, Culture and Skills. The panel considers that the applications summarised in **Appendix 1** meet the criteria of the grant and will support the delivery of exceptional education, cultural and creative learning and skills development by the City academies.

Conclusion

6. The Education Board has provision within the 2019/20 Budget to award City Premium Grant funding to City academies at the maximum value approved by the committee in January 2019. The Strategic Director for Education, Culture and Skills considers that the applications received by City academies and summarised in Appendix 1 meet the grant criteria and will support the delivery of exceptional education in the academies. Members are therefore asked to approve the release of funding to City academies as per Schedule 1 to the total value of £1,294,472.

Appendices

- Appendix 1 – Summary of City Premium Grant applications received by City academies.

Daniel McGrady

Lead Policy Officer (Education, Culture and Skills)

T: 0207 332 1864

E: daniel.mcgrady@cityoflondon.gov.uk

Committees Education Board	Dates 23/05/2019
Subject: City of London Academies Trust, Academies Development Programme Update	Public
Report of: Andrew Carter, Director of Community and Children's Services	For information
Report author: Gerald Mehrtens, Director of Academy Development, Department of Community and Children's Services	

Summary

This report is to inform the Board of the progress being made on academy capital builds within the City of London Academies Trust (CoLAT) which falls under the Academies Development Programme. In addition, this report also informs the Board of an approach made by an existing stand-alone primary academy in Islington, to explore joining CoLAT, and the subsequent outcome.

Recommendations

Members are asked to note the report.

Main Report

Background

- The number of sole sponsored City academies has increased from two to eight under the Academies Development Programme since September 2016 with the date of opening listed below:
 - Galleywall Primary, City of London Academy September 2016
 - City of London Primary Academy Islington September 2017
 - City of London Academy Highgate Hill September 2017
 - City of London Academy Shoreditch Park September 2017
 - City of London Academy Highbury Grove November 2017
 - Newham Collegiate Sixth Form, City of London Academy January 2018
- At the Education Board meeting on 17 May 2018, it was resolved that Members:
 - Agree to reiterate their original commitment to a maximum of 12 academies in the Trust;¹
 - Note that any school being considered is expected to meet the criteria of aligning with strategic education priorities, or that it has been requested by the relevant local authority, Regional Schools Commissioner or the Department for Education that the school joins the Trust, but in either event subsequently passes due diligence criteria.

The City as an academy sponsor had approval to open a further 6FE secondary academy in Hackney in September 2019, the City of London Academy Downs Park, but following conversations with the London Borough (LB) of Hackney, a decision has been made not to proceed due to the potential impact on surrounding Hackney secondary schools. The Department for Education (DfE) have been informed accordingly.

¹ Original commitment noted in the non-public Education Board Minutes of the committee in June 2015.

Current Position

2. Attached as **Appendix 1** is a table showing the capital build programme for academies and a summary for each is outlined below.
3. **Galleywall Primary, City of London Academy** refurbishment was scheduled for completion this academic term, but the academy has requested works to the ground and first floors are delayed until the summer break to reduce the impact to the school and the capital programme is now scheduled to complete by September 2019. This has resulting in circa £100k in additional costs. Given the challenges this project has faced, officers have been negotiating with the DfE for further funding and have been successful in securing a further £410k funding and seeking up to an additional £40k provisional funding should this need materialise.
4. **City of London Primary Academy Islington** permanent site is presently scheduled for completion by quarter two 2020 following finding asbestos in the slab of the existing building on the site during demolition. In addition, further asbestos has been found under the slab and some 17th Century brickwork with may result in potential further delays. These findings are significantly increasing costs for the build which the DfE have been informed of, and once the impact in terms of costs and delay are established, negotiations will take place for additional funding. Given the complexities of this capital build of a school and social housing, Officers hold briefing meetings with the Chairmen and Deputy Chairmen of a number of committees to keep them updated on progress.
5. **City of London Academy Highgate Hill** has a new Sixth Form capital build being delivered by the DfE and it is proposed that this is completed in order to admit students by September 2020. The feasibility process has been completed with four options being presented for consideration. The desired option has been agreed with the DfE who are now progressing their internal process to secure the revised funding needed and progress the design to submit a planning application.
6. **City of London Academy Shoreditch Park** permanent build is being delivered by LB Hackney and is scheduled to open in September 2021. Contracts signing is imminent with the build programme due to commence in May/June. Site preparation has largely concluded. LB Hackney are working with the school, architects and contractor to resolve final design issues. There is some value engineering to be done, but nothing that affects availability of space or delivery of the curriculum.
7. **The City of London Academy Highbury Grove** has a capital build being delivered by LB Islington which consists of a refurbishment and extension of the existing Sixth Form provision. The build is scheduled for completion 30 August 2019 and is presently running with a two-week delay.
8. **Newham Sixth Form Collegiate, City of London Academy** has a capital build being delivered by the DfE which involves the expansion of NCS from 600 to 800 students on the former East Ham Police Station site, officers being successful in securing the lease in the funding agreement for the academy. Initial designs presented to date have been disappointing and rejected as they would not provide the quality of learning environment students enjoy in the rest of the school, the designers being restricted by the Grade Two listing of the building. Given the challenges here the DfE entered a pre-application for planning with Newham which was validated on 23 April with the target date for approval being 18 June.
9. In December 2018 the City of London Corporation, in its capacity as an academy sponsor, was approached by an existing stand-alone primary academy in Islington,

to explore joining CoLAT. A stakeholder meeting was held on 22 March 2019 to discuss the request, as per the due diligence process for any expansion of CoLAT, with the information presented at the meeting attached as **Appendix 2**. Following the Stakeholder meeting the Director Academy Development reported back to the school on the outcome. The Chair of Governors for the school subsequently responded stating they were now expecting to move through the process to become part of another Multi-Academy Trust. The LB Islington see the necessity of the Islington primary school joining a MAT, given the challenges stand-alone primary academies face and was supportive of the school becoming a City academy.

Corporate & Strategic Implications

10. All free schools are funded directly by the Education and Skills Funding Agency and there will be no financial liability to the City Corporation as the proposed schools would become part of the City of London Academies Trust, which is a charity and company limited by guarantee. However, as the Education Board can make discretionary grants, as it does to its other academies, from the central risk element of the Education Budget there will be financial implications within the agreed parameters of the increased grant funding approved this year.

Conclusion

11. The academy development programme through the City Corporation's sponsorship of CoLAT is an ambitious expansion of the City's support for education consistent with the City's commitment in its Education Strategy to provide a transformative education which enables pupils to achieve their potential, flourish and thrive. These ambitions remain consistent with those of CoLAT Members will particularly note the decision to delay the build programme at Galleywall, at the request of the school, and the financial implications on the build, and the continued challenges for the City of London Primary Academy Islington build as well as the arrangements in place to keep relevant members of committees updated.

Appendices

- Appendix 1 – CoLAT capital builds table.
- Appendix 2 (Non-public) – Primary school sponsor approach – School information.

Gerald Mehrtens

Director of Academy Development,
Department of Community and Children's Services
T: 020 7332 xxxx
E: gerald.mehrtens@cityoflondon.gov.uk

This page is intentionally left blank

Committees	Date
Policy and Resources Committee (for decision)	04/07/2019
Public Relations and Economic Development Sub-Committee (for information)	11/06/2019
Hampstead Heath Committee (for information)	05/06/2019
Education Board (for information)	23/05/2019
Epping Forrest and Commons Committee (for information)	20/05/2019
Community and Children's Services Committee (for information)	08/05/2019
Hampstead Heath Consultative Committee (for information)	29/04/2019
Health and Wellbeing Board (for information)	26/04/2019
Subject The City of London Corporation's Sport and Physical Activity Strategy for 2019-23.	Public
Report of Kate Smith – Head of Corporate Strategy and Performance	
Report Author Sufina Ahmad – Corporate Strategy Manager	For decision

Summary

This paper presents at Appendix One the proposed final version of the City of London Corporation's (City Corporation) Sport and Physical Activity Strategy for 2019-2023. The vision is that: *London and the UK are world-class sport and physical activity destinations, supporting the economy, communities and individuals.* The key outcomes and activities include the City Corporation working with others to deliver successful major sporting events for London and the UK, sport engagement activities that strengthen community cohesion, and work that ensures people have access to and participate in sport and physical activity.

The Corporate Strategy and Performance Team (CSPT) developed this strategy following a decision in December 2018 at Policy and Resources Committee to invest in sport engagement work. It is based on research and discussions with internal officers in the following departments, who will also support its delivery: Town Clerk's, Community and Children's Services, Remembrancer's, Built Environment and Open Spaces. External colleagues from Sport England and London Sport also offered their input. The strategy aligns to our Corporate Plan for 2018-23, specifically outcomes 2, 3, 4, 7 and 10. Policy and resources Committee is asked to approve the strategy and Public Resources and Economic Development Sub Committee is asked to endorse it.

Recommendations

Public Relations and Economic Development Sub-Committee/Hampstead Heath Committee/Education Board/Epping Forest and Commons Committee/Community

and Children's Services Committee/Hampstead Heath Consultative Committee/Health and Wellbeing Board is asked to:

- i. Note and endorse the proposed final version of the Sport and Physical Activity Strategy – subject to any changes discussed in the meeting being incorporated.

Policy and Resources Committee is asked to:

- ii. Approve the proposed final version of the Sport and Physical Activity Strategy – subject to any changes discussed in the meeting being incorporated.

Main Report

Background

1. In December 2018, Policy and Resources Committee approved a paper setting out a strategic approach to sport engagement activities by the City Corporation, which included the decision to invest in a Sports Engagement Manager, based in the Corporate Affairs Team. Consequently, it was felt that the City Corporation would benefit from a strategy document on sport and physical activity. The CSPT was asked to develop this strategy, which it did through desk-based research and meetings with the following internal and external colleagues:
 - a) Sam Hutchings – Town Clerk's
 - b) Eugenie de Naurois – Town Clerk's
 - c) Nick Bodger – Town Clerk's
 - d) Daniel McGrady – Community and Children's Services
 - e) Andrea Laurice – Built Environment
 - f) Gerry Kiefer – Open Spaces
 - g) Xenia Koumi – Community and Children's Services
 - h) Sam Bedford – Community and Children's Services
 - i) Simon Cribbens – Community and Children's Services
 - j) Greg Knight – Community and Children's Services
 - k) Steve Garrett – Sport England
 - l) Emily Neilan – London Sport.

Current Position

2. The strategy, in terms of its vision, outcomes, activities and success measures are summarised on the second page of Appendix One. The content has been inspired by the City Corporation's existing work supporting major sporting events, major mass participation sporting events, campaigns and commissioned work to encourage people from all backgrounds to participate meaningfully in sport and physical activity. It also draws from the strategic sport and physical activity work that is being carried out by the Department for Digital, Media, Culture and Sports, Sport England, London Sport, Public Health England, the Greater London Authority and the World Health Organisation.
3. For the purpose of this strategy, the City Corporation has defined sport and physical activity as follows:

Sport relates to any and all individual or team sports and physical activity is any bodily movement that requires the expenditure of low, moderate or high levels of energy, this can include activities such as walking, dancing, playing and other recreational pursuits. Exercise is a sub-category of physical activity, and it is defined as something that is planned, structured and repetitive, and aims to improve or maintain one or more components of physical fitness.

4. The City Corporation's vision is that '*London and the UK are world-class destinations for sport and physical activity, supporting the economy, communities and individuals*'. The City Corporation will work with relevant local, regional and central governments, infrastructure bodies including Sport England and London and Partners, national governing bodies for sport, businesses, civil society organisations and individuals and communities directly to deliver the work outlined in the strategy.
5. The three key outcomes the City Corporation aims to achieve are:
 - a) London and the UK are world-class global destinations for major sporting events.
 - b) Community cohesion is strengthened through sport and physical activity.
 - c) People have access to and participate in sport and physical activity.
6. The City Corporation will achieve these outcomes by building on our existing work and supporting the development and delivery of bids for major sporting events that benefit communities and the economy in London and the UK, alongside events, campaigns and activities that encourage individuals and communities to access and participate in sport and physical activities, including those activities that bring communities together positively.

Recommendation

7. This Committee is asked to review, discuss and approve/endorse the Sport and Physical Activity Strategy today. If there are any changes required following today's discussions, then these will be incorporated before the strategy is shared externally with stakeholders.
8. It is also recommended that in the future, the direction of travel outlined in this strategy would be integrated into the wider City Corporation Health and Wellbeing Strategy, rather than continuing to require a separate strategy.

Implementation

9. If this strategy is approved, it is proposed that the Sports Engagement Manager, currently being recruited to, would lead on ensuring that it is delivered, by working in partnership with colleagues from Town Clerk's (Corporate Affairs, Cultural and Visitor Development, Events and Economic Development teams), Community and Children's Services (Commissioning, Public Health and Community Engagement teams), Remembrancer's (Events team), Mansion House, Built Environment (Strategic Transportation team) and Open Spaces (Central Management team) to:

- a) Look at the effectiveness and impact of existing and planned activities.
- b) Ensure that all activities relating to the strategy align to at least one of the three identified outcome areas and therefore the Corporate Plan.
- c) Determine the effectiveness of all activities against the to be agreed qualitative and quantitative success measures for each activity.
- d) Recommend if the activities should be continued as they are, repurposed, or stopped.
- e) Deliver activities within the resources available – monitoring impact and spend to inform corporate planning.
- f) Design and implement the action plan for the strategy.

Corporate and Strategic Implications

10. Corporate and Strategic Implications:

This strategy will support the following outcomes and associated high-level activities within the City Corporation's Corporate Plan for 2018-23:

Outcome 2: People enjoy good health and wellbeing

Outcome 3: People have equal opportunities to enrich their lives and reach their full potential.

Outcome 4: Communities are cohesive and have the facilities they need.

Outcome 7: We are a global hub for innovation in financial and professional services, commerce and culture.

Outcome 10: We inspire enterprise, excellence, creativity and collaboration.

This strategy also supports the work outlined in the following corporate strategies: Joint Health and Wellbeing, Social Wellbeing, Mental Health, Education, Visitor Destination, Corporate Volunteering and Transport.

- 11. **Security Implications:** The City Corporation will ensure that security needs are met when delivering major sporting events, involving Health and Safety, Security and City of London Police colleagues as needed.
- 12. **Financial and Resourcing Implications:** Existing budgets and the Hospitality Working Group budget will be used to deliver the activities outlined in this strategy. The work will be coordinated by the Sports Engagement Manager – which is a new permanent resource – alongside existing officer resource.
- 13. **Equalities Implications:** All activities will need to comply with the priorities set out in the City Corporation's Equalities and Inclusion Action Plan, ensuring that the diverse needs of individuals and communities this work is aimed at are met.
- 14. **Legal Implications:** Any legal agreements or partnerships that the City Corporation considers or enters in to, particularly as part of major sporting events, will need to be signed off by the Comptroller and City Solicitor's department – ensuring that early steer and sign off is sought wherever possible.

Conclusion

15. This Committee is asked to approve/endorse the proposed final version of the Sport and Physical Activity Strategy for 2019-23, which utilises the City Corporation's role across different sectors and geographical areas in pursuit of a vision that *'London and the UK are world-class destinations for sport and physical activity, supporting the economy, communities and individuals.'* If approved, its delivery will be led on by the Sports Engagement Manager with a range of colleagues from different internal departments.

Background Papers

Enhancing Sport Engagement – Policy and Resources Committee, 13/12/2018

Appendices

Appendix 1 – Proposed Final Version of Sport and Physical Activity Strategy, 2019-23.

Sufina Ahmad

Corporate Strategy Manager

T: 020 7332 3724 (Int. Ext. 3724)

E: sufina.ahmad@cityoflondon.gov.uk

Committee	Dated:
Education Board	23 May 2019
Subject: Culture Mile Creative Enterprise and Innovation Research	Public
Report of: Strategic Director for Education, Culture and Skills	For Information
Report author: Daniel McGrady and Sian Bird	

Summary

The Education Board has strategic oversight over the City Corporation's Cultural and Creative Learning Strategy. An outcome of this strategy is that research is conducted into the feasibility of a 'Creative Enterprise Zone' in the City of London to provide opportunities for creative industry jobs and skills development opportunities for pupils in the Family of Schools. Culture Mile is a key partner in the delivery of this outcome. To fully understand the potential of creative enterprise in the City, Culture Mile commissioned BOP Consulting and Publica to conduct a study of creative industries and the opportunities available for harnessing their growth for cultural, economic and social benefits. Members are asked to note the education, skills and cultural learning related recommendations from the report and the progress of Education Board funded activities towards fulfilling them. A summary of the report's key findings is included in **Appendix 1** and the full list of recommendations from the report is included in **Appendix 2**.

Recommendations

Members are asked to note the relevant recommendations from the Culture Mile Creative Enterprise and Innovation research and the progress of Education Board funded activities in fulfilling them. Members are asked to note a summary of the report's findings in **Appendix 1** and the full list of recommendations in **Appendix 2**.

Main report

Background

1. As a partnership, Culture Mile is committed to creating a major destination for culture, creativity and learning in the heart of the Square Mile. The research by COP Consulting and Publica found that Culture Mile is ideally placed to become a hub of creativity, enterprise and innovation; unlocking significant economic growth and social mobility for London. This report enforces the benefit of the work of Culture Mile Learning (CML) since the Fusion Skills and employability work of CML is critical to Culture Mile maximising its role for London.

2. Recommendations

The report recommends that Culture Mile capitalises on the huge demand for creativity and harness its mix of sectors, infrastructure, connectivity and access to talent to become a hub of creativity, enterprise and innovation that delivers economic growth and social mobility for London. The report sets out 19 recommendations which are included as an extract in **Appendix 2**.

The Culture Mile Creative Enterprise and Innovation Working Group (with representatives from across the core partners) has translated these into 6 key challenges which the Group are now

- i. Establish our creative identity
- ii. Secure our mixed ecology and meet infrastructure needs
- iii. Tell our story to strengthen our competitiveness to attract talent and investment
- iv. Facilitate cross-sector innovation
- v. Support our businesses to grow
- vi. Increase Fusion Skills and Employment opportunities

Delivery of recommendations related to Education Board strategies

3. As the primary funder of Culture Mile Learning over 2019/20 and as the committee with strategic oversight over the City Corporation's Education, Skills and Cultural and Creative Learning Strategies, the Education Board has a role in considering the recommendations which relate to education, skills and cultural learning. The table below sets out the two pertinent recommendations for the Education Board and lists the current initiatives which are being delivered to fulfil them:

Report recommendation	Current initiatives
18. Provide skills training, building upon existing learning initiatives (Culture Mile Learning 'Fusion Skills' programmes and City of London Family of Schools) and promote employment opportunities in new 'fusion' occupations among priority communities.	<ul style="list-style-type: none"> • Culture Mile Learning offer, including CPD for teachers in the Family of Schools, Fusion Prize, Work Experience programme, Bundle Days and Culture Mile School Visits Fund. • Strong representation of cultural and creative industries in London Careers Festival with designated themed day. • City Premium Grants to City sponsored academies funding Fusion Skills enrichment projects in schools.
19. Develop frameworks and formal agreements for collaboration between City of London Academies, FE colleges and universities in support of creative enterprise and innovation in Culture Mile and the City of London.	<ul style="list-style-type: none"> • Development of partnership with East Bank. • Cultural and Creative Learning Forum to enable collaboration between Family of Schools and Culture Mile Learning. • Collaboration with universities on Fusion Skills research. • Commitment to link Adult Education and Apprenticeships with Fusion Skills agenda as a key outcome of the Skills Strategy.

Appendices

- Appendix 1 – BOP Consulting and Publica. Creative Enterprise and Innovation Research. Summary of key findings
- Appendix 2 – Extract from report. Full list of recommendations.

Daniel McGrady

Lead Policy Officer (Education, Culture and Skills)

T: 0207 332 1864

E: Daniel.McGrady@cityoflondon.gov.uk

Sian Bird

Partnership Manager, Culture Mile

T:

E: Sian.Bird@gsmd.ac.uk

Committee	Dated:
Education Board	23 May 2019
Subject: Governors for Schools Employability Project Progress Update	Public
Report of: The Director of Community and Children's Services	For Information
Report author: Daniel McGrady	

Summary

At the Education Board meeting on 9 November 2017, Members agreed to fund Governors for Schools (previously SGOSS) at the sum of £24,340 from City's Cash to fund the development of resources and an e-learning module for governors on work-related learning and careers delivery in schools. Governors for Schools have provided an update report on the delivery of the projects' outcomes and key performance indicators which is included as **Appendix 1**.

Recommendations

Members are asked to note:

- Governors for Schools Employability Project update report in **Appendix 1**.
- That a final report on the project will be submitted to the Education Board in November 2019.

Main Report

Background

1. At the Education Board meeting on 9 November 2017, Members agreed to fund Governors for Schools at the sum of £24,340 towards the development of online resources and an e-learning module for governors on work-related learning and careers delivery in schools.
2. Members received a progress update report in the project at the meeting on 19 July 2018.
3. A further progress update dated 5 April 2019 is included as **Appendix 1**.

Current Position

4. The website pages and e-learning module for governors were launched in June 2018. Since its launch, 1000 unique users have visited the employability pages on the website and 270 people have used the e-learning module.
5. The report updates Members on the breadth of promotion and marketing events for the website and e-learning module, including talks at the Festival of Education, a Q&A Event, a Webinar, and mailouts to schools and their governors. The module has also been publicised with local authorities, clerking services, Multi-Academy Trusts and featured prominently in Governors for Schools newsletters to schools and volunteers.
6. The table below lists the projects' key performance indicators (KPIs) and the progress against meeting these:

	KPI	Progress
1	Aim to engage a minimum of 100 governors to actively look to	Website has been visited 1,213 times, with 996 of these being unique users

	open up employability opportunities for students.	showing a good level of engagement with the resources. No progress update on actions of governors following engagement.
2	Aim to engage a minimum of 50 schools to actively engage with businesses.	No progress update included in this report on governor engagement with businesses.
3	Produce a suite of online resources to support the aims and objectives of this proposal.	Successfully launched in June 2018.
4	1500 governors to watch the e-learning module across 1000 schools	E-learning module has been accessed 267 times since its launch in mid-June 2018.
5	300 schools decide to have a Link Governor for Employability	No progress update included in this report.

7. Governors for Schools have proposed to write a final report for the City of London Corporation in October 2019 and which will be shared with the Education Board at the November 2019 meeting.
8. In preparation for the update, Governors for Schools will undertake a survey of schools and volunteers who have used the resources and been engaged in the campaign to provide supporting data for KPIs 1, 2 and 5 above.

Conclusion

9. Members are asked to note a progress update report from Governors for Schools on the employability project which was funded by the Education Board in 2017. A final report on the project will be submitted to the Education Board in November 2019 which will include a progress update on the impact of engagement with governors on employability, including their resulting actions and work in schools to promote the agenda.

Appendices

- Appendix 1 – Governors for Schools Employability Project Update – Progress Report April 2019.

Daniel McGrady

Lead Policy Officer (Education, Culture and Skills)

T: 0207 332 1864

E: Daniel.McGrady@cityoflondon.gov.uk

Appendix 1 – Governors for Schools Employability Project Progress Update.



Progress report for the City of London: 5 April 2019

Date of last report: June 2018

Prepared by: William Durham – Project Lead at Governors for Schools

Executive Summary

Since our last report, Governors for Schools have delivered several in-person events and webinars to support governors currently in, or interested in taking up, the position of Link Governor for Employability within primary or secondary schools. These are designed to support the guidance that can be found within the e-learning module we developed and launched in June 2018. 1000 unique users have visited our employability website pages and 270 people have used the elearning module. While these resources have been well-received, we were too ambitious in setting our target for this project. It is unlikely we will reach 1500 governors from 1000 schools accessing the e-learning module by September 2019.

Background to project:

Aims and Objectives:

- To provide the business case to support the importance of engagement between schools and businesses.
- To identify opportunities for governors to drive employability outcomes through their schools and encourage them to open up employability opportunities for students.
- To provide resources that help prepare governors for their role in driving engagement between businesses and schools.
- To up-skill governors to be able to help students understand the world of work and what they need to do to get a job.
- To provide opportunities that will impact on the outcomes of young people.
- Embed employability best practice in more schools across London. For example, delivery within the curriculum in several year groups, not just when there is a statutory duty to deliver this.
- Establish the idea and practice of a Link Governor for Employability across London schools

KPIs

1. Aim to engage a minimum of 100 governors to actively look to open up employability opportunities for students.
2. Aim to engage a minimum of 50 schools to actively engage with businesses.
3. Produce a suite of online resources to support the aims and objectives of this proposal. These materials will be produced using input from all stakeholders and subject matter experts. All materials will be quality assured and agreed with the City of London Corporation.
4. 1500 governors to watch the e-learning module across 1000 schools

5. 300 schools decide to have a Link Governor for Employability

What have we done since the last report?

Engaging governors with the importance of careers provision and providing them with the required knowledge to effectively challenge, support and act as a bridge between schools and the world of work remain an important part of our work.

In June 2018 our CEO Louise Cooper spoke at the Festival of Education – part of her talk focussed on the importance of governors getting involved with the drive to improve careers provision in schools across the country.

In September 2018 we held a speaker and Q+A event, hosted by Cicero Group, featuring Tom Ravenscroft (CEO Enabling Enterprise) and Dame Collette Bowe. 43 governors and school leaders attended this event which featured a lively debate with a focus at primary level.

On March 7th 2019 we hosted a webinar led by Lesley Thain, Head of Education at the Careers and Enterprise Company, to provide current information on careers guidance in secondary schools to mark National Careers Week. Over 100 governors registered for this though only 44 joined on the day. The recording of this webinar is now hosted on our website and YouTube channels.

We were due to present the project at a meeting of the Worshipful Company of Educators in January 2019, though this has been pushed back to the summer.

We have recently written out to over 600 governors placed within Secondary schools in London and the South-East in the last 5 years to advertise the Guildhall Apprentice 19 event – over 40 governors have responded to this enthusiastically showing good engagement levels and hopefully many more schools

Use of website resources:

Google Analytics of website:

Since going live on 19/02/18 the Employability resources section of our website has been visited 1,213 times, with 996 of these being unique users showing a good level of engagement with the resources that we have developed.

Our e-learning module has been accessed 267 times since its launch in mid-June 2018 and has recently been re-promoted alongside National Careers Week. The user base of the module is 64% Primary, 32% Secondary and 4% SEN though data records are incomplete as people do not need to have become governors through our service to access the module and we do not capture where people are governors if they simply wish to access the free e-learning modules.

Marketing of module and resources:

To date the e-learning module and resource packs have been promoted extensively within our networks. They have been shared with all of our placed volunteers, contacts within Local Authorities and clerking services as well as Multi-Academy Trusts we work with such as the Harris Federation. They have also featured prominently in our newsletters to schools and volunteers, social media output and

the e-learning module has been reviewed and shared by the Careers and Enterprise Company.

We would be grateful for any further introductions from Board members into other education networks

Feedback from governors:

“I’m really enjoying the role. It’s helping me to learn more about the school and the importance that careers have on the pupils and the school as a whole. It’s also a benefit that I’m able to help the school, by recommending companies that I’ve worked with through teaching.”

Careers Link Governor at Cox Green School.

What’s next?

We will continue providing relevant information to our governor community who are engaged with the need for schools to deliver effective careers provision at both primary and secondary. This will largely be through webinars and other delivery of information but may also include a future event.

We aim to deepen our relationship with the CEC and other organisations such as NESTA to deliver further webinars as developments occur in the sector – we are keen to continue promoting the need for careers guidance to begin at KS2. We are excited by the development of a Skills Builder framework for primary school children.

We will write a final report for the City of London Corporation in October 2019. In preparation for this we will undertake a survey of schools and volunteers who have used the resources and been engaged in the campaign in order to provide supporting data for KPI’s 1, 2 and 5.

William Durham

Project Lead at Governors for Schools

This page is intentionally left blank

Committee	Dated:
Education Board	23 May 2019
Subject: Adult Skills, Education and Apprenticeship Service Update	Public
Report of: Director of Community and Children's Services	For Information
Report author: Daniel McGrady, Lead Policy Officer (Education, Culture and Skills) Barbara Hamilton, Head of Adult Skills, Education and Apprenticeship Service	

Summary

This report provides Members with an update on the Adult Skills, Education and Apprenticeship Service, including some key findings from a recent independent review of the service, as well as its progress towards delivering the outcomes in the Skills Strategy and preparations for upcoming national policy developments.

Recommendations

Members are asked to note:

- Updates on the provision of Adult Skills, Education and Apprenticeships, including a table of performance data in **Appendix 1**.
- Progress on delivering the outcomes of the Skills Strategy and preparation for the new Ofsted Inspection Framework and Adult Digital Skills requirements.
- Recommendations from an independent review of the service in **Appendix 2**.

Main Report

Background

1. The Adult Skills, Education and Apprenticeship Service (ASES) is the City Corporation's provider of adult education and skills services as well as the coordinator and lead training provider for apprentices at the City Corporation and partner employers across London. The service has a strong strategic link to the Education Board as a major implementor of the Skills Strategy 2019-23.
2. During March 2019, an independent review of the service was conducted by a former senior Ofsted Inspector of adult learning and skills to gather evidence on the quality of provision. The review concluded in a written report which identifies strengths, gaps, areas for improvement and recommendations which are included in **Appendix 2**.

Adult Community Learning (ACL)

3. ASES is the direct provider of adult skills and education courses for City and City-fringe residents and employees in community and training venues across the City and its neighbouring boroughs. A table of key performance indicators for the service can be found in **Appendix 1**.
4. The service has a strong strategic identity to support social mobility, meet skills gaps in the labour market and address the identified needs of both business and resident communities. This focus has stimulated an increase in the provision of Level 2 and 3 accredited training courses to improve employability, as well as courses which are targeted at groups of residents who face barriers to the labour market.
5. Example in practice: Accredited training in food hygiene for Bangladeshi and Columbian women to gain skills and knowledge required for employment in the food industry.
A group of 15 Portsoken community residents approached the Service Manager requesting access to professional training and qualifications. It was agreed that this level of training would allow access to employment and further training opportunities. The service worked in partnership with local residents - to design a Food Hygiene course that would meet the

aims and objectives of all participants. The successful completion of this qualification enabled some learners, for the first time, to apply for paid employment or to explore self-employment options. A second course is being planned to commence in the Summer Term 2019.

Apprenticeships

6. There are currently 119 active apprenticeships for the 2018/19 academic year.
7. The achievement and progress of apprentices managed by ASES is good. A table with data for 2017/18 and 2018/19 can be found in **Appendix 1**.
8. The Apprenticeships provision has a strong focus on social mobility and inclusion which includes working closely with department managers and external employers to identify apprentices who might be at risk of falling behind to address work-related or personal issues which might be a barrier. Specialist support is also provided for apprentices who need it.
9. Example in practice: Additional learning support is available to support those apprentices most in need of support to complete their apprenticeship qualification.

The levels of support will vary from different groups of apprentices. For example, a selection of apprentices in certain employment/departments areas are offered small group support with key elements of their learning. For other apprentices, a one-to-one approach to teaching and learning is more suited to their learning needs, for example apprentices with disabilities such as hearing impairment, Dyspraxia, Dyslexia or ADHD.

Strategic and Policy Considerations

10. Delivery of the Skills Strategy: The Skills Strategy has an emphasis on ensuring that adult skills delivery is informed by labour market intelligence, that provision is high quality with good progress of learners, and that adult learning supports diversity and social mobility. ASES' partnership work with local employers, other London-based local authorities and community organisations has strategically positioned the service to be on track to deliver these outcomes. The key areas for improvement are in:
 - The marketing and promotion of courses and apprenticeships to ensure breadth of take-up;
 - Using Service Improvement Plans to continuously improve the quality of teaching and learning; and
 - Ensuring effective information, advice and guidance is available for learners to support their progression.
11. New Ofsted Framework: The next inspection of the service is likely to fall under the new Ofsted Framework for Further Education and Skills Providers to be implemented from September 2019. Implementing the recommendations from the independent review will be an important vehicle for preparing for an inspection under the new framework.
12. Adult Digital Skills: In April 2019, the Department for Education published its response to the consultation on 'Improving adult basic digital skills' which commits to fully-funded digital skills training for adults to be delivered through the devolved Adult Education Budget. ASES will be required to incorporate this training in its existing provision and ensure that the provision is closely linked to the City Corporation's Digital Skills and Skills Strategies.

Appendices

- Appendix 1 – Service Performance Data
- Appendix 2 – Service Independent Review March 2019 – Recommendations

Daniel McGrady

Policy Lead (Education, Culture & Skills)
T: 020 7332 1864
E: Daniel.McGrady@cityoflondon.gov.uk

Barbara Hamilton

Head of Adult Skills Education and Apprenticeships Service
T: 020 7332 1755
E: Barbara.Hamilton@cityoflondon.gov.uk

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank